



WEST OXFORDSHIRE  
DISTRICT COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME  
8 NOVEMBER 2023 – 30 NOVEMBER 2023

**Overview and Scrutiny Committee**

The Council currently operates the Strong Leader and Executive form of governance. The Council has appointed one Overview and Scrutiny Committee which has the power to investigate Executive decisions and any other matters relevant to the district and its people, making recommendations to the Council, Executive or any other Committee or Sub-Committee of the Council. Overview and Scrutiny has an important role in holding the Executive to account and in contributing to policy development.

The Overview and Scrutiny Committee operates a work plan which is agreed annually but provides for flexibility to enable the Committee to respond to emerging issues or priorities. The work plan will include a mix of Executive reports that have been selected for pre-decision scrutiny, and reports on other Council services, topics or issues which have been specifically requested by the Overview and Scrutiny Committee. In setting and reviewing its work plan, the Committee will be mindful of the constraints of the organisation and may prioritise based on the following considerations (TOPIC criteria):

**Timeliness:** Is it timely to consider this issue?

**Organisational priority:** Is it a Council priority?

**Public Interest:** Is it of significant public interest?

**Influence:** Can Scrutiny have meaningful influence?

**Cost:** Does it involve a high level of expenditure, income or savings?

**Call in**

The Overview and Scrutiny Committee will consider any “call-in” of an executive decision that has been made but not yet implemented. This enables the Committee to consider whether the decision made is appropriate given all relevant information (but not because it would have made a different decision). It may recommend that the Executive, an Executive Member or the Council should reconsider the decision.

Item	Executive Member	Lead Officer
<b>8 November 2023</b>		
Financial Performance Report 2023/24 Quarter Two	Executive Member for Finance - Cllr Alaric Smith	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
Treasury Management Mid-Term Report	Executive Member for Finance - Cllr Alaric Smith	Georgina Dyer, Chief Accountant georgina.dyer@publicagroup.uk
<b>6 December 2023</b>		
Fly Tipping Enforcement Update	Executive Member for Environment - Cllr Lidia Arciszewska	Jack Graham, Environment Support Officer Jack.Graham@publicagroup.uk
Review of Weekly Markets	Deputy Leader - Economic Development - Cllr Duncan Enright	Will Barton, Business Development Officer william.barton@westoxon.gov.uk
Annual Monitoring Report (2021 – 2023)	Executive Member for Planning and Sustainable Development - Carl Rylett	Chris Hargraves, Planning Policy Manager chris.hargraves@publicagroup.uk
Performance Reporting	Executive Member for Finance - Cllr Alaric Smith	Andrew Brown, Democratic Services Business Manager andrew.brown@publicagroup.uk
Q2 Service Performance Report	Executive Member for Finance - Cllr Alaric Smith	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
<b>TBC "Spotlight" Session on Publica Review</b>		

Publica Review	Leader of the Council - Cllr Andy Graham	Giles Hughes, Chief Executive giles.hughes@westoxon.gov.uk
<b>10 January 2024 - "Spotlight" Session on the Draft Budget</b>		
Draft Budget 2024/25	Executive Member for Finance - Cllr Alaric Smith	Madhu Richards, Director of Finance madhu.richards@westoxon.gov.uk
<b>7 February 2024</b>		
Community Safety Partnership	Executive Member for Stronger Healthy Communities - Cllr Joy Aitman	Emmylou Brossard, Safer Communities Officer Emmylou.Brossard@publicagroup.uk
Safer Streets	Executive Member for Housing and Social Welfare - Cllr Geoff Saul	Emmylou Brossard, Safer Communities Officer Emmylou.Brossard@publicagroup.uk
Carbon Action Plan	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
Biodiversity Action Plan	Executive Member for Climate Change - Cllr Andrew Prosser	Hannah Kenyon, Climate Change Manager hannah.kenyon@westoxon.gov.uk
<b>29 February 2024</b>		
Approval of Upgrade to WODC Public Space CCTV Provision and Monitoring Arrangements	Councillor Geoff Saul, Executive Member for Housing and Social Welfare	Astrid Harvey, Strategic Policy and Partnerships Officer Astrid.Harvey@westoxon.gov.uk